

New courses/GE proposal

Class/Lab

Registration

**REGISTRAR'S CALENDAR
FALL SEMESTER 2015-2016**

New course/GE proposals due to Registrar's Office for interim and spring semester 2015-16 from departments/programs. <u>Must</u> include approval from appropriate Associate Dean(s). NO late proposals accepted.	Friday, September 4
New Students Arrive	Saturday, September 5
"Week One" for New Students	Saturday-Wednesday, September 5-9
New Student Registration	Tuesday, September 8
Drop/Add Day	Wednesday, September 9
CLASSES BEGIN / Opening Convocation	Thursday, September 10
Draft 4 class/lab and enrollment limits, Interim and spring 2015-16 to chairs/directors	Wednesday, September 16
Last day to add a first-half of semester course	Friday, September 18
Pre-registration information sent to departments	Friday, September 18
Last day to add a semester length course	Wednesday, September 23
New course/GE proposals due for Interim and spring semester 2015-16 go to New Proposals Subcommittee/Continuing Programs Subcommittee	Wednesday, September 9 and Wednesday, September 16
Pre-registration course information due back from departments	Monday, September 28
Draft 4 class/lab and enrollment limits, Interim and spring 2015-16 due from chairs/directors	Monday, September 28
Senior audits begin	Monday, September 28
<i>Family Weekend/Homecoming</i>	Friday-Sunday, September 25-27
Last day to drop or make S/U change in a first-half semester course	Wednesday, September 30
New course proposals go to faculty meeting	Thursday, October 1, October Faculty Meeting
Pre-registration course information posted to web	Monday, October 5
Holds added for Interim, spring semester registration	Monday, October 5, must be removed by Thursday, November 5, noon
FALL BREAK	Saturday-Tuesday, October 10-13
New course proposals for 2016-17 off-campus Interims due to Registrar's Office	Monday, October 19
New course/GE proposals go to Curriculum Committee	Wednesday, October 21
Last day of first-half of semester courses	Monday, October 26
Pre-registration Google Doc sent to departments	Monday, October 26
Quiet Week	Monday-Friday, October 26-30
First day of class for second-half of semester courses	Tuesday, October 27
Pre-registration period for Interim and spring semester 2015-16	Wednesday - Friday, October 28-30 and Monday, November 2
Advising Open House	Thursday, October 29, Community Time, BC Ballrooms
Last day to add a second half of semester course	Wednesday, November 4
Last day to drop or make S/U change in a semester-length course	Wednesday, November 4
Departments pre-registration Google docs due	Wednesday, November 4, 9:00 a.m.
Preparation period for Interim/spring semester 2015-16 registration closes	Thursday, November 5, noon
All holds must be removed	Thursday, November 5, noon
Web course choice submission period for Interim and spring semester 2015-16 opens	Friday, November 6, 8:30 a.m.
Interim web course submission closes	Monday, November 9, noon
Interim results posted	Monday, November 9, afternoon
Interim drop-add begins	Tuesday, November 10, 8:00 a.m.
Spring semester web course choice submission closes	Wednesday, November 11, 10:00 a.m.
Spring semester registration results posted	Wednesday, November 11, afternoon
Last day to drop or make S/U change in a second-half of semester course	Wednesday, November 11
New course proposals for 2015-16 off-campus interims go to New Proposals	Wednesday, November 11 and Wednesday, November 18

Major certification forms to chairs/directors (early grads, participators, preliminary for all seniors)	Monday, November 16
Drop/add for spring semester 2015-16 by class year	Monday-Thursday, November 16-19
THANKSGIVING BREAK	Wednesday-Sunday, November 25-29
New course proposals for 2016-17 off-campus interims to Curriculum Committee	Wednesday, December 2
<i>Christmas Festival</i>	Thursday-Sunday, December 3-6
Draft 1 class/lab 2016-17 (2015-16 clone), including summer terms, to chairs/directors	Friday, December 4
New course proposals for 2016-17 off-campus Interims to faculty meeting	Thursday, December 10, 11:30-12:30
LAST DAY OF CLASSES	Tuesday, December 15
READING DAY	Wednesday, December 16
FINAL EXAM WEEK	Thursday-Tuesday, December 17-22 (no exams Sunday)
Grades Due	Monday, January 4, 9:00 am

INTERIM 2015-2016

INTERIM	Monday-Friday, January 4-29, 2016
CLASSES BEGIN	Monday, January 4
Last day to add	Friday, January 8
Last day to drop or make S/U change	Friday, January 15
INTERIM EXAMS	Friday, January 29
Interim Grades Due	Thursday, February 11, 9:00 am

REGISTRAR'S CALENDAR SPRING SEMESTER 2015-2016

CLASSES BEGIN	Monday, February 8
New course/GE proposals for 2016-17 due from departments/programs. <u>Must</u> include approval from appropriate Associate Dean(s). NO late proposals for fall 2015-16 accepted.	Tuesday, February 9
New course/GE proposals for summer 2015-16 due to Registrar's Office from departments. <u>Must</u> include approval from appropriate Associate Dean(s).	Tuesday, February 9
New course/GE proposals to New Proposals Subcommittee/Continuing Programs Subcommittee	Wednesday, February 10 and Wednesday, February 17
Interim grades due	Thursday, February 11, 9:00 a.m.
Draft 1 class/lab 2016-17 due from chairs/directors	Monday, February 15, 9:00 a.m.
Summer school courses 2015-16 due	Monday, February 15, 9:00 a.m.
Last day to add a first-half of semester course	Tuesday, February 16
Last day to add a semester-length course	Friday, February 19
Pre-registration course information sent to departments	Friday, February 19
New course proposals to Curriculum Committee	Wednesday, February 24
Draft 2 class/lab 2016-17 to chairs/directors	Friday, February 26
Major certification forms to chairs/directors for all seniors	Friday, February 26
Last day to drop or make S/U change in a first-half of semester course	Friday, February 26
Senior Graduation Applications due	Monday, February 29
Summer school 2015-16 registration	Begins Monday, February 29 at Registrar's Office window
Pre-registration information due back from departments	Tuesday, March 1
Draft 2 class/lab 2016-17 back from chairs/directors	Thursday, March 3
New course proposals to faculty meeting	Thursday, March 3
Preregistration course information posted to web	Friday, March 4
Holds added for Semester I, 2016-2017 registration	Monday, March 7, must be removed by Thursday, April 21, noon
Music lesson continuance letter sent to music students (Music Office)	TBD

New course proposals for 2017-18 off-campus program field supervisor courses due	TBD
SPRING BREAK/EASTER BREAK	Saturday-Monday, March 19-28 (includes Easter Monday)
Last day of first-half of semester courses	Thursday, March 31
First day of second-half of semester courses	Friday, April 1
Request for registration limits to chairs/directors	Friday, April 1
Major certification forms due back from chairs/directors for all seniors	Tuesday, April 5
Last day to add a second-half of semester course	Monday, April 11
Quiet Week	Monday-Friday, April 11-15
Pre-registration Google Doc sent to departments	Wednesday, April 13
Advising Open House	Thursday, April 14, Community Time, BC Ballrooms
Spring semester 2015-16 balance and deposit for 2016-17 due (Student Accounts)	Friday, April 15
Last day to drop or make S/U change in a semester-length course	Thursday, April 14
Pre-registration period for Semester I, 2016-17	Friday-Tuesday, April 15-19
Last day to drop or make S/U change in second-half semester course	Tuesday, April 19
Departments pre-registration Google docs due	Wednesday, April 20 at 10:00 a.m.
Holds must be removed	Thursday, April 21, NOON
Web course choice submission period for fall semester 2016-17	Friday, April 22, 8:30 a.m. - Tuesday, April 26, 10:00 a.m.
Web course choice submission period closes	Tuesday, April 26, 10:00 a.m.
Fall registration results posted	Tuesday, April 26, afternoon
Honors Day	Friday, May 6
Drop/adds by class year for fall, 2016-17 before opening to all	Monday-Wednesday, May 2-4
LAST DAY OF CLASSES	Tuesday, May 17
READING DAY	Wednesday, May 18
FINAL EXAM WEEK	Thursday-Tuesday, May 19-24 (no exams Sunday)
Senior Grades Due	24 hours after exam period; no later than 4:00 p.m. Wednesday, May 25
Commencement Weekend	Friday-Sunday, May 27-29
BACCALAUREATE/COMMENCEMENT	Sunday, May 29
Reunion Weekend	Friday-Sunday, June 3-5
Non-Senior Grades Due, Semester II	Monday, June 6, 9:00 a.m.
Summer Term I, 2015-2016	Monday-Thursday, June 6-July 14; no class Monday, July 4
Summer Term II, 2015-2016	Monday-Wednesday, July 18-August 24
Week Zero, Academic Year 2016-2017	Monday-Friday, August 29-September 2