

## **General Guidelines for Major-Level Credit for Spanish from Off-Campus Study**

**Note:** The following list is a set of general guidelines used by Spanish faculty in determining which off-campus courses are appropriate for major-level credit, but it does not guarantee the awarding of credit, which is determined by the procedures outlined in the two categories that follow.

- Courses, research, or extended projects that would contribute credit towards the Spanish major must be conducted primarily in Spanish.
- Credit will only be awarded for courses/credit-bearing experiences that are faculty led or mentored and credit-bearing.
- The level of language, reflection, and analysis should meet or exceed the criteria for Spanish 250/251 on campus.
- The course/credit-bearing experience should include reading, writing, or experiential learning, commensurate with on-campus Spanish major courses. Generic conversation courses will not count.
- Students may count up to two courses/credit-bearing experiences as 270-level electives for the Spanish major (up to three for K-12 licensure).
- Provided they are approved by the Spanish faculty according to the categories below, the courses/credit-bearing experiences may include up to two courses on language, literature, or culture of the Spanish-speaking world (up to three for K-12 licensure), or a combination with up to one “applied Spanish” credit-bearing experience on a topic of interest to the student. [Examples: a psychology course taken in Spanish or an extended research project conducted through Spanish in an immersive context]
- These guidelines will be shared with the Smith Center and program advisors for the purpose of sharing with students going on programs in the Spanish-speaking world.

### **Category I:**

#### **Pre-Approved Courses from Full Term-Length Programs Serving the Spanish Program**

- We will continue to pre-approve appropriate courses in semester-length programs that directly serve the Spanish program by offering language, literature, and culture focused courses in Spanish at a language and content level equivalent to Spanish 250/251 or above. Specific examples currently available include CIEE Seville and IES Buenos Aires.
- Not all courses offered through these programs are pre-approved, and students must seek guidance from the program advisor prior to departure and during registration in order to select courses appropriate for counting towards the Spanish major. **Not doing this may jeopardize the student’s ability to count off-campus courses for the major.**
- Program advisors will share information with students on which courses are appropriate for major-level credit—which is not the same as general credits towards graduation—and which are not. For example, the program advisor for CIEE Seville will determine which courses do not meet the academic standards of our program and explicitly advise students to avoid these courses for the purpose of major-level credits.

### **Category II:**

#### **Non-Pre-Approved Courses or Faculty-Led Research/Extended Projects on Full Term-Length Programs in the Spanish-Speaking World**

- For semester-length programs in the Spanish-speaking world not directly serving the Spanish program or for courses that fall outside of the aforementioned policies, students will need to petition to have courses count towards the Spanish major.
- Students are encouraged to seek guidance in advance about counting non-pre-approved courses towards the Spanish major.
- Students must present evidence from the course including reading lists, syllabi, and completed assignments, exams, and/or final papers in order to support their petition.
- Students will use the petition form for Spanish major-level credit from off-campus study.
- Transfer credit from other U.S. institutions should be approved by the department in advance in accordance with these guidelines.