



## Title IX Resource Card

### SEXUAL MISCONDUCT:

- Sexual Harassment
- Sexual Assault
- Domestic and Dating Violence
- Stalking
- Sexual Exploitation

For more information:  
<https://wp.stolaf.edu/title-ix/>

## If Someone Tells You They Have Experienced Sexual Misconduct

### What to Do:

1. Be supportive and offer the opportunity to speak with a confidential resource. If they want to share with you, listen to them, believe them, and encourage them to seek support services as soon as possible.
2. Their health and safety should be the primary concern. If there is an immediate safety concern, contact Public Safety at 507-786-3666 or call 911.
3. If you are an employee and you are not a confidential resource, it is your responsibility to report the incident to the Title IX Coordinator or another member of the Title IX Team. For further information, consult the policy on the back of this card.

If there is any question about how to proceed after a conversation with someone who has experienced misconduct, call and consult with the Title IX Coordinator, 507-786-3465 or [titleix@stolaf.edu](mailto:titleix@stolaf.edu).

Tear this card at the perforation. Keep this half of the card for your information, and provide the other half to the person who has experienced misconduct.

## If You Have Experienced Sexual Misconduct

### What to Know:

- You set the pace.
- You have the right to choose to whom you will speak, what resources you will use, what you will say, and when you will say it.
- There are many resources available to help you, both at the College and in the community (see reverse side).
- It is your choice whether to identify the person(s) who committed the misconduct.
- Your information will be kept private and only shared with those who need to know. We want to take care of you and keep you safe, and we want to make sure that others in the community are safe.
- St. Olaf prohibits sexual misconduct, including sexual harassment, sexual assault, domestic violence, dating violence, sexual exploitation, and stalking.

### What to Do:

A person who experiences sexual misconduct should consider the following immediate actions:

- Contact Public Safety at 507-786-3666 or law enforcement at 911.
- Seek medical attention.
  - St. Olaf Health Services, 507-786-3063
  - Northfield Hospital (ER), 2000 North Avenue, 507-646-1100
- Report to the Title IX Coordinator at 148 Tomson Hall, 507-786-3465 or [titleix@stolaf.edu](mailto:titleix@stolaf.edu).
- Contact a trained, experienced counselor (see reverse side) or other confidential resources.
- Contact family or close friends for support.
- You don't have to choose a course of action immediately, but consider preserving evidence in case you choose to report later. Possible evidence might be physical (clothing, bedding, letters, etc.) or electronic (photos, emails, text messages, etc.).

## If You Have Been Sexually Assaulted, Harassed, or Discriminated Against

### *On Campus Resources:*

- Public Safety, 507-786-3666
- Title IX Coordinator, 507-786-3465
- Dean of Students, 507-786-3615
- College Pastors (confidential), 507-786-3092
- Boe House Counseling Center (confidential), 507-786-3062
- SARN (confidential), 507-786-3777 from 8 p.m. to 8 a.m.
- Health Services (confidential), 507-786-3063

### *Community Resources:*

- Northfield Police, 507-645-4477/911
- HOPE Center 24/7 Safeline 800-607-2330
- Northfield Hospital 507-646-1100
- National Sexual Assault Helpline 1-800-656-4673
- National Domestic Violence Hotline 1-800-799-7233
- Department of Education Office for Civil Rights, Chicago Office, 312-730-1560

## If Someone Tells You They Have Experienced Sexual Misconduct

### *Who Needs to Report:*

All College employees, including students who learn about sexual misconduct in the course of their job, are required to report to the Title IX Coordinator (507-786-3465, [titleix@stolaf.edu](mailto:titleix@stolaf.edu)) or another member of the Title IX Team.

The only exceptions are for those few employees who are legally recognized as confidential resource (i.e., health services, licensed counselors, college pastors, trained and supervised sexual assault advocates). If you have questions about whether to report, please call the Title IX Coordinator.

### *Why do I Need to Report:*

- To ensure that the reporting student has access to all of the available resources.
- To help identify individuals displaying patterns of behavior.
- To identify and address any trends or systemic problems.
- To keep our campus safe.

### *What to Say:*

- There are many resources available to help you, both at the College and in the community. Some resources are strictly confidential.
- I am required to share this information with the Title IX Coordinator, who will request to meet with you to help you take care of your own personal safety and your physical and emotional well-being, direct you to resources, and explain your options if you want the College to take action.
- The Title IX Coordinator will keep your information confidential and will only share it with those who need to know. You have the right to choose to whom you will speak, what resources you will use, what you will say, and when you will say it.

### *Nonretaliation Policy:*

It is a violation of College policy to retaliate in any way against a student or employee because they raised allegations or were accused of sexual harassment, sexual assault, domestic violence, dating violence, sexual exploitation or stalking.

*Many thanks to Grinnell College and Carleton College for allowing St. Olaf to utilize their resource card templates and content.*